

**MINUTES OF THE COMMON COUNCIL
WORK SESSION
December 18, 2012
City Council Chambers – Rouss City Hall**

DRAFT

PRESENT: President Jeff Buettner; Councilor Evan Clark, John Tagnesi, Les Veach and Ben Weber; Vice-Mayor Milt McInturff; Mayor Elizabeth Minor; Vice-President John Willingham (8)
ABSENT: Councilor John Hill (1)

President Buettner called the meeting to order at 6:00 p.m.

Items for Discussion:

R-2012-88: Resolution – Authorization for the submittal of a Hazard Mitigation Grant Program Application to the Virginia Department of Emergency Management

Utilities Director Perry Eisenach stated the city has 8 sewage pumps in operation that do not have backup generators in case of a power outage. There is a grant that will allow the city to purchase two generators on trailers. The state covers 75% of the purchase and the city would cover 25% equaling about \$45,000 that would be budgeted for in FY14.

Vice-President Willingham moved to forward R-2012-88 to Council. *The motion was seconded by Councilor Veach then approved 8/o.*

O-2012-38: AN ORDINANCE TO AUTHORIZE THE CONVEYANCE OF REAL PROPERTY OWNED BY THE CITY OF WINCHESTER LOCATED AT 119-129 NORTH LOUDOUN STREET, WINCHESTER, VIRGINIA (TAYLOR HOTEL)

Economic Development Director Jim Deskins presented O-2012-38 to convey the property at 119-129 North Loudoun Street back to the EDA in order to move into phase 2 of the project. He stated the pavilion area would remain in the ownership of the city as a requirement of the HUD loan.

Vice-Mayor McInturff moved to forward O-2012-38 to Council. *The motion was seconded by Councilor Veach than approved 7/o/1 with Vice-President Willingham abstaining.*

CU-12-554: Conditional Use Permit – Request of Paul Whitley on behalf of Shenandoah Personal Communications, LLC to upgrade existing telecommunications facilities with additional antennas at 333 West Cork Street (*Map Number 192-01-C-16*) zoned Health Services (HS) District

Planning Director Tim Youmans presented the conditional use permit to replace 3 antennas at the hospital located at 333 West Cork Street. Mr. Youmans stated one

citizen spoke during the Planning Commission public hearing expressing his concern over the parking challenges around the old hospital. These antennas are below the roof line and are camouflaged so there is not impact on the surrounding neighbors. The Planning Commission sent the CUP forward for approval with 3 conditions including a \$10,000 bond level guarantee for removal of the facilities should the use cease.

Councilor Veach moved to amend the conditions to reflect a 90 day removal period once the equipment is no longer in active use. *The motion was seconded by Councilor Weber then approved 8/o.*

The amended CUP was then forwarded to Council with an 8/o vote.

CU-12-577: Conditional Use Permit – Request of Tom Godwin on behalf of AT&T to upgrade existing telecommunications facilities with an additional microwave dish at 799 Fairmont Avenue (*Map Number 153-01- -2*) zoned Limited Industrial (M-1) District

Zoning Administrator Aaron Grisdale presented the conditional use permit to add an additional microwave tower at the National Fruit site located at 799 Fairmont Avenue. He stated the no one spoke in opposition at the Planning Commission public hearing.

Vice-President Willingham moved to forward CU-12-577 to Council. *The motion was seconded by Councilor Veach then approved 8/o.*

Discussion: Increase Compensation for future members of Common Council

Human Resources Director Joel Davis stated he reviewed the April 2000 COCO report on the compensation of Council. The intent at the time was to increase the mayor to \$6,500 and the council members to \$6,000. Since then, the mayor's compensation has been brought up to \$4,800 and council to \$3,600 which is significantly lower than similar localities. Mr. Davis presented 3 options for consideration which included setting salaries as recommended in the report, setting salaries the same as localities with similar population (mayor \$9,631, council \$8,457), and setting salaries at the statutory maximums (mayor \$13,000, council \$12,000). Mr. David recommended the second option to provide an increase in salary similar to jurisdictions with similar populations.

Councilor Weber moved to set the future standard to take place July, 1, 2015 for the new salary for the members of council, mayor and president to be equal to that of Frederick County with the salary ranges of the president and mayor to be identical. *The motion was seconded by Vice-President Willingham then approved 8/o.*

Report of Liaisons

Councilor Veach reported the School Board is looking at doing a study to get a 10 year projection on student counts.

Councilor Tagnesi announced today was Dave Shore's last meeting as a member of the Planning Commission.

Vice-President Willingham moved to add an executive session to the agenda. *The motion was seconded by Vice-Mayor McInturff then approved 8/o.*

EXECUTIVE SESSION: MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2-3711(A)(3) AND (5) FOR THE PURPOSE OF DISCUSSION OR CONSIDERATION OF THE SUBJECT OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY AND CONCERNING A PROSPECTIVE BUSINESS OR INDUSTRY WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESS' OR INDUSTRY'S INTEREST IN LOCATING ITS FACILITIES IN THE COMMUNITY.

Vice-President Willingham moved to convene into executive session at 6:25 p.m. *The motion was seconded by Vice-Mayor McInturff then approved 8/o.*

Councilor Clark moved to reconvene in open session at 6:41 p.m. *The motion was seconded by Vice-Mayor McInturff then approved 8/o.*

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
President Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Absent
Vice-Mayor McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Councilor Veach	Aye
Councilor Weber	Aye
Vice-President Willingham	Aye

Monthly Reports

Police Department
Fire & Rescue Department

Adjourn

Vice-President Willingham moved to adjourn the meeting at 6:41 p.m. *The motion was seconded and approved 8/o.*